

Outcomes & Impact Measures Refs	Actions	Completion Date	Lead	Resource (cost/time)	Resources
<b>1.1 Improved timeliness of EHC Plans</b>					
1.1.1	Conduct a full service review of SEND assessment - considering all aspects of the service- including staffing structure and process, to improve the experience of children parents and carers.	Jul-22	Charlotte Finch (Head of SEND)	10 days	From Existing TMBC resources, the outcomes of the review will need to be part of a business case if further resources are required.
1.1.2	Further develop the SEND Health data set to include training uptake, timeliness, QA progress and ensure data systems and flow are robust from GM ICB, ICFT and Pennine Care.	Nov-22	Bunmi Lawson (DMO), Karen Kromolicki (DCO)	30 days	GM ICB Existing Resource
1.1.3	EHCP Timeliness Recovery Plan reviewed and implemented.	Jan-23	Wendy Young (Deputy Head of SEND)	30 days	From Existing TMBC resources
1.1.4	Review the process for responding to statutory requests for advice from all services (health, CSC, schools, EPS) that includes improving EHCP administration processes.	Sep-22	Wendy Young (Deputy Head of SEND) , Karen Kromolicki (DCO)	15 days	From Existing TMBC and GM ICB resources
1.1.5	Establish and embed a new sustainable EHCP health administration tracking team.	Sep-22	Ashleigh Smith (Directorate Manager Children and Young People), Karen Kromolicki (DCO)	Additional staffing resources as identified 5.1 & as identified 1.1.2	GM ICB Funding
<b>1.2 Improved Quality of EHC Plans</b>					
1.2.1	EHCP Quality Improvement Schedule established and Implemented and Quality Assurance Audit process in place.	Jan-23	Wendy Young (Deputy Head of SEND)	30 days	From Existing TMBC resources
1.2.2	Identify and secure an EHCP CPD framework, addressing all aspects of the EHC assessment - delivered to all contributing personnel and partners. Secure agreement and delivery of a rolling training programme to assure consistency and quality and informs induction and CPD		Wendy Young (Deputy Head of SEND)[Claire Jackson (Principal Educational Psychologist), Lynn Barnett (Partnership Manager), Karen Kromilicki (DCO), Daniel Murphy (Service Unit Manager, CSC), Jo Robinson (Team Manager Prep for Adulthood)]	2 hours sessions available every 3 months	From Existing TMBC and GM ICB resources Direct Resources from NASEN
<b>1.3 Improved culture of co-productivity &amp; greater engagement with children and families and agreement among all contributors that SEND is "everybody's business"</b>					
1.3.1	Establish systematic co-production opportunities with parent groups to measure satisfaction levels.	September 2022, repeated monthly for 2 hour session	Charlotte Finch (Head of SEND)	2 hours every month from senior managers, Admin support	From Existing TMBC resources
1.3.2	Establish Student Fora schedule enabling young people's voice to influence service delivery and create consultation opportunities with young people to measure satisfaction levels. [Five primary schools, five secondary schools, two Post-16 settings to establish a SEND student co-production forum].	Jan-23	Andrew Foord (Headteacher, Cromwell Specialist School), Naomi Cartledge (Headteacher, Corrie Primary School and Specialist Resource Base)	Total two days of time from school time per month.	From Existing TMBC resources

1.3.3	Annual SEND student conference established to create a celebration of achievements, success and best practice.	May 2023 and repeated annually	Mark Whitehead (Head of Operation Services, Adults)	Funding required for venue hire, publicity, refreshments, transport, etc.	From Existing TMBC resources
<b>1.4 To provide good quality health advice that accurately reflects the Children and Young People's needs</b>					
1.4.1	Establish a programme of audits across health to address shortfalls to ensure that EHCPs are holistic, timely and accurate and ensure that appropriate input is captured at all stages of the process.	Nov-22	Bunmi Lawson (DMO), Karen Kromolicki (DCO)	15 days [plus actual audit time]	From Existing GM ICB Resources
<b>1.5 Professionals are confident that the established quality assurance processes are appropriately supportive &amp; challenging and will increase the quality of EHC Plans.</b>					
1.5.1	Increase capacity of Designated Medical Officer role.	Feb-22	Louise Rule (Head of Starting Well), Gill Gibson (Director of Nursing, Quality & Safeguarding)	£40,000	From Existing GM ICB Resources
1.5.2	Produce and publish guidance for health providers on the EHC needs assessment process.	Oct-22	Bunmi Lawson (DMO), Karen Kromolicki (DCO)	15 days	From Existing GM ICB Resources
<b>2.1 Increased parental satisfaction – as evidenced in survey returns</b>					
2.1.1	Issue and analyse the area parent / carer satisfaction survey of views of SEND network and systems.	Jul-22	Charlotte Finch (Head of SEND)	5 days	From Existing TMBC resources
2.1.2	Establish an area parent and family satisfaction survey schedule	Dec-23	Charlotte Finch (Head of SEND)	10 days	From Existing TMBC resources
2.1.3	Set up a Health system navigation post/service via.	Dec-22	Karen Kromilicki DCO); Louise Rule (Head of Starting Well) and Elaine Healey (OKE)	£40,000	GM ICB Funding
2.1.4	Establish systematic co-production opportunities with parent groups to measure satisfaction levels.	September 2022, repeated monthly for 2 hour session	Charlotte Finch (Head of SEND)	2 hours every month from senior managers, Admin support	From Existing TMBC resources
<b>2.2 Parents and families feel that they are communicated with well</b>					
2.2.1	Establish monthly meeting between the parent and carer forum (OKE), SEND and Health representatives. Ensure open communication channels and opportunity for information to be communicated to parents and parents views heard	May-23	Charlotte Finch (Head of SEND)	12 days	From Existing TMBC and GM ICB resources
2.2.2	Parent and carer forum (OKE) Chair to join SENDIG membership and participate monthly.	Mar-22	Elaine Healey	12 days	Existing Resources
2.2.3	Health to provide clear information for families on what to expect from services, including information about waiting times and service offer. A range of bite-size information products such as factsheets will be developed to give families an overview of conditions and common themes. Generic email addresses to be established across all areas so that parents and carers can easily contact services.	Sep-22	Karen Kromilicki (DCO), Ashleigh Smith (Directorate Manager Children & Young people), Steven Hand (Operational Manager)	20 days ongoing commitment	GM ICB Existing Resource
<b>2.3 Parents and carers feel well prepared and have greater involvement in person centred planning</b>					
2.3.1	Person-centred planning CPD rolled out across all EHC contributors and SEND Service	Jan-23	Claire Jackson (Principal Educational Psychologist) Wendy Young (Deputy Head of SEND)	10-20 days	From Existing Support from EPS service. Is this chargeable to schools?

2.3.2	Parent consultation sessions (ref 2.1.4) gather parental views on optimum models of person centred planning	Sep-22	Claire Jackson (Principal Educational Psychologist) Charlotte Finch Elaine Healey	2 days	From Existing TMBC Resources
<b>2.4 Successful completion and delivery of the area SEND sufficiency Plan.</b>					
2.4.1	Establish a SEND Sufficiency strategy group, to create a strategic plan and monitor capacity and provision.	Sep-22	Charlotte Finch (Head of SEND), Pierre Coiffait (Headteacher, Hawthorns Special School)	15 days	From Existing Resources
2.4.2	Deliver Strategic SEND Sufficiency Plan	Dec-23	Charlotte Finch (Head of SEND), Pierre Coiffait (Headteacher, Hawthorns Special School)	To be delivered by SEND Project manager	Additional Resources agreed at March 2022 cabinet.
<b>3.1 Families are aware of and use the local offer and it helps them to find the information they need</b>					
3.1.1	Establish a multi-agency co-production ownership board for the Local Offer responsible for:	Jun-22	Adrian Rocks (Head of Education Commissioning)	4 days annually	From Existing Resources
3.1.2	Develop a marketing and communication plan for the Local Offer based around the current Local Offer.	Jun-22	Kristiane Sulek	1 day	From Existing Resources
3.1.3	Deliver an ongoing marketing plan which promotes the current offer, and the relaunch of the offer following improvement work.				From Existing Resources
3.1.4	Develop attractive family-friendly materials to promote the Local Offer which is sent with standard correspondence relating to EHCPs.	Jun-22	Kristiane Sulek	2 days	From Existing Resources
3.1.5	Further develop and embed the 'Meet the Local Offer' virtual and in-person events.	Sep-22	Elaine Healey	see 3.1.1	DfE Funded activity no council funding needed.
<b>3.2 The local offer is helping to identify gaps in provision</b>					
3.2.1	Review the current content of the Local Offer with all partners and Parent and carer forum (OKE) to ensure it is fit for purpose, well publicised and accessible to parents, young people and professionals so that they understand what is on offer to meet their needs.	Aug-22	Adrian Rocks (Head of Education Commissioning)	5 days	Additional resources required £9000, for content review, consultation meetings with parents and carers, and travel expenses.
3.2.2	Develop proposals and business cases to move local offer website to its own domain to allow for better search, tracking and reporting of use and gaps.	Sep-22	Allan Pearce	Market currently being tested. Costs likely to include one off fee plus annual fees.	Additional resources required. A review of options for the website development is needed. Market testing estimates the cost to be one off of £40,700 and annual maintenance of £22,500
3.2.3	Develop, test and launch new local offer website including co-production of functionality with children and families (this will include user access testing).	Apr-23	Allan Pearce	12 days	DfE Funded activity no council funding needed.
<b>3.3 All services clearly convey their offer via the Local Offer</b>					
3.3.1	Identify provision which is currently missing from the local offer.	Aug-22	Adrian Rocks (Head of Education Commissioning)	2 days	Resources outlined in 3.2.1
3.3.2	Develop and implement a plan to target provision that is not properly captured or omitted on the local offer site	Aug-23	Adrian Rocks (Head of Education Commissioning)	5 days	Resources outlined in 3.2.1
<b>3.4 Young people, families / carers and professionals have access to a clear and accessible information including the Transition Pathway and Protocol that accurately reflects the transition</b>					

3.4.1	Promote understanding, insight into and opportunities regarding prep for Adulthood on Local offer.	Sep-23	Adrian Rocks (Head of Education Commissioning) [Mark Whitehead (Head of Operation Services, Adults)]	2 days	From Existing resources
<b>3.5 The Local Offer is fit for purpose for all families, services and providers.</b>					
3.5.1	Ownership Board for the Local Offer steers delivery and commissions an annual review of the local offer. Reviews progress and impact of Priority 3 action plan.	October 2022 and recurring	Ownership Board	4 days annually	From Existing resources
<b>4.1 Successful implementation of the area SEND Sufficiency Plan; 4.2 Improved parental satisfaction with education provision;</b>					
<b>4.3 Increased specialist capacity and capability.</b>					
4.1.1	See 2.4.1 and 2.4.2				
4.1.2	Increase SEND specialist provision places across the borough, including the expansion of existing settings, the development of satellite bases within mainstream settings and the addition of further resource bases across Tameside.	Sep-23	Charlotte Finch (Head of SEND)	£20,646,000 capital funding identified, with £12.5m allocated to the new Hawthorns School build	New places across the borough to be delivered from within existing ring-fenced capital and revenue resources.
4.4.1	Implement an inclusion charter across all schools to secure improved practice across all settings (see priority 7- action 7.3.1).				From Existing resources
4.4.2	'SEND Children Thrive: Matching Provision to Need' fully embedded across all settings (see priority 8 – actions 8.1.1, 8.1.2, 8.2.1)				From Existing resources
<b>4.5 Annual Review management and monitoring process in place - all Capita one IT systems fit for purpose.</b>					
4.5.1	Implement Annual Review Recovery Plan.	Sep-23	Wendy Young (Deputy Head of SEND)	Cost to be determined	From Existing resources
<b>5.1 Children and young people are seen and assessed in a timely way so that they can receive appropriate intervention and therapy</b>					
5.1.1	Review and align the Therapy services with the Thrive/Graduated Response to ensure they are effective.	Jan-23	Amy Brierley (Divisional Director Surgery, Women's & Children's Services), Ashleigh Smith (Directorate Manager Children & Young people)	28 days	GM ICB Funding Resources
5.1.2	Recruit to provide additional capacity to enable delivery of identified needs in line with the capacity and demand review.	Feb-23	Amy Brierley (Divisional Director Surgery, Women's & Children's Services). Ashleigh Smith (Directorate Manager Children & Young people)	Additional investment resource of approx. £820,000	GM ICB Funding Resources
5.1.3	Agree standard operating procedures for the provision of therapy services across Tameside.	Jul-23	Philippa Robinson (Children's Commissioning Project Manager), Ashleigh Smith, Bunmi Lawson		GM ICB Funding Resources
5.1.4	Implement the mobilisation project plan following additional investment in CAMHS and the neuro-developmental pathway.	Feb-23	Sarah Leah (Associate Director of Operations), Steven Hand (Operational Manager)	Additional resource already in place - £1,500,000.	GM ICB Funding Resources
5.1.5	Waiting List Initiative to reduce number of people waiting for ASD assessment with additional weekend slots over the next 12 months	Mar-23	Sarah Leah	Additional weekend slots will require ongoing review	GM ICB Funding Resources

5.1.6	Increased awareness and understanding of neurodiversity for professionals through training programme	Mar-23	Philippa Robinson (Children's Commissioning Project Manager)	£18,000 allocated	GM ICB Funding Resources GM Funding
5.1.7	Establish and embed feedback mechanisms to provide dynamic data on impact of additional investment and continuously review waiting times and referral numbers to ensure in line with projected targets.	Aug-22	Steven Hand (Operational Manager)	None	GM ICB Funding Resources
<b>5.2 Effective, transparent and accessible system-wide support offer in place for children, young people and families whilst waiting for assessment and therapy</b>					
5.2.1	Increased parent carer offer for families on the Neurodevelopmental pathway to access information and support sessions and tailored activities.( in conjunction with action for Navigator Post action 2.1.3)	Mar-23	Philippa Robinson (Children's Commissioning Project Manager)	£10,000 allocated	GM ICB Funding Resources
5.2.2	Family Support Offer for families who may have difficulties with emerging neurodiversity, who may or may not be on a diagnostic pathway but who may need additional peer support, help with strategies or additional services input.	Mar-23	Philippa Robinson (Children's Commissioning Project Manager) and Lorraine Hopkins (Head of Early Help, Neighbourhoods and Early Years)	£96,000	GM ICB Funding Resources
<b>6.1 Improvement in the quality of social care contributions to EHC Plans, and in the timeliness of contributions from social care professionals to the EHC plan process</b>					
6.1.1	New Designated Social Care Officer (DSCO) role implemented	Sep-22	Tony Decrop (Assistant Director of Children's Services)	£58,000	Funding approved at March 2022 Cabinet
6.1.2	Convene a meeting of Children's Social Care (CSC) leaders to develop and agree a shared understanding of the challenges in this priority area, and to form a task and finish group whose purpose is to agree the actions required and oversee their implementation.	Dec-22	Daniel Murphy (Service Unit Manager, CSC) [Joanne Brown, David Lamb (Service Unit Manager, Cared for Children Services), Kim Scragg (interim Head of CIN/ CP), Wendy Young (Deputy Head of SEND), Kerry Dalston (ISCAN Team Manager), Lorraine Hopkins (Head of Early Help, Neighbourhoods and Early Years)]	3 days	From Existing Resources
6.1.3	Develop a monitoring and oversight process for timeliness and quality of social care professionals' contribution to EHC Plans (see priority 1-outcomes 1.1, 1.3, 1.4, and actions 1.2.1, 1.3.1)	Jan-23	Kim Scragg (Head of Child Protection and Children in Need)	10 days	From Existing Resources
6.1.4	Implement the improved process for social care contribution to EHC Plans in both the Early Help and CSC section of LCS (Liquid Logic). This will include a process to ensure all children, including those not known to social care, receive a social care advice as part of the EHC assessment.	Jan-23	Kim Scragg (Head of Child Protection and Children in Need)	20 days	From Existing Resources
<b>6.2 Through co-produced training, develop an improved understanding of the EHC Plan process with all social care professionals</b>					
6.2.1	Develop and deliver regular bespoke training to social care professionals, co-produced with SEND and social care staff and families and children with EHC Plans.	January 2023 repeated three times a year	DSCO	6 days	DSCO post funding agreed at March 2022 cabinet.

6.2.3	Quality Assurance and Practice Standards established for CSC and Early Help.	Jan-23	Tony Decrop (Assistant Director of Children's Services), [DSCO]	10 days	From Existing Resources
<b>6.3 Shared Practice Standards for contribution from social care professionals to the EHC Plan process implemented across the service</b>					
6.3.1	Develop and implement Practice Standards for the contribution from social care professionals to the EHC Plan process.	Jan-23	DSCO	20 days	as per 6.2.1
<b>7.1 SEND data is used to understand and improve SEND provision</b>					
7.1.2	Complete and communicate to schools detailed annual analysis of SEND Census information regarding EHCP and SEN Support numbers, incidence, areas of primary need and use this information to improve provision in all education settings to inform future training programmes coproduced with education settings and oversight.	Nov-22	Dean McDonagh (Education Data Lead) and Charlotte Finch (Head of SEND)	Capacity provided by Education Data Team	Existing Resources
7.1.3	Joined up SEND Quality First Teaching CPD programme for classroom/subject practitioners. "Whole School SEND" training programme in place across all settings.	Sep-22	EPS, SOSS, Resource Bases, SSSP	Schools charged for training with subsidy to cover development of courses, strategic oversight, and community of practice. Annual cost of £5,000.	No cost of the course training materials provided free by DfE. 6 course per year budget for room hire and facilitation needed. £1200
<b>7.2 Best practice SEND provision is identified and shared to ensure that children are prepared for the next stage of their education or life journey</b>					
7.2.1	Identify and utilise existing school groups [Tameside Primary Consortium (TPC) Inclusion Committee and Task and Finish Group; Tameside Association of Secondary Heads (TASH); Special School Heads (SSSP)] to ensure culture and practice change through ownership and accountability.	May-22	Jane Sowerby (Head of Education Improvement and Partnerships)	Meeting time	From Existing Resources
7.2.2	Establish a model of 'moderation' of SEND practice and policy across all education settings.	Mar-23	EPS; Head of SEN Assessment Team	(£3,000 estimated) to create the framework and deliver this activity twice a year (£2,000 annually)	Moderation across peers will require dedicated resource and backfill additional resources of £3000 in year 1 is requested and £2000 ongoing
7.2.3	Develop and establish peer SEND/Inclusion reviews of practice with an ambitious delivery schedule.	Apr-23	Jane Sowerby (Head of Education Improvement and Partnerships)	Cost of developing the review process and training (£6,000 estimated); administration (£1,000 annually); training costs £2,000 annually)	SENCO network will develop training across peers will require dedicated resource and backfill additional resources of £6000 in year 1 is requested and £3000 ongoing
<b>7.3 SEND provision in schools and settings is effectively evaluated and LA has clear oversight</b>					

7.3.1	Co-produce a SEND Charter/Pledge for Tameside which outlines the provision and opportunities that children with SEND and their families can expect 0-25.	Jul-22	Charlotte Finch (Head of SEND), Jane Sowerby (Head of Education Improvement and Partnerships) , Elaine Healey, Andrew Foord (Headteacher, Cromwell Specialist School)	3 days each, 12 in total	From Existing Resources
7.3.2	Incorporate a bi-annual SEND focus in the systematic review of schools in E&P	June 2022 repeated bi-annually	Jane Sowerby (Head of Education Improvement and Partnerships)	½ day	From Existing Resources
7.3.3	Design and implement a SEND Data Dashboard for performance information accessible to all SEND managers and front line staff on customer satisfaction data	Sep-22	Charlotte Finch (Head of SEND) and Dean McDonagh (Education Data Lead)	5 days	From Existing Resources
7.3.4	Establish a model for reporting qualitative feedback from complaints and compliments to understand system health.	Aug-22	Charlotte Finch (Head of SEND) and Wendy Young (Deputy Head of SEND)	3 days	From Existing Resources
7.3.5	Design and agree a delivery and monitoring plan for a dynamic Inclusion Quality Partnership (IQP) (this will work like a Quality Mark)	Dec-22	Jane Sowerby (Head of Education Improvement and Partnerships) , Charlotte Finch (Head of SEND), Pierre Coiffait (Headteacher, Hawthorns Special School), Andrew Foord (Headteacher, Cromwell School)	3 days	From Existing Resources
7.3.6	Design and implement a dynamic Inclusion Quality Partnership (IQP) and secure sign up from all educational settings with a co-produced delivery and monitoring plan in place	June 2023	Andrew Foord (Headteacher, Cromwell School), Bev Oldham (Headteacher, Discovery Academy); Gus Diamond (Headteacher, All Saints Catholic College), Charlotte Finch (Head of SEND), Jane Sowerby (Head of Education Improvement and Partnerships)	As this is a new initiative this needs to be fully costed and funding sources identified.	No additional cost to be delivered from a traded model.
7.3.7	Implement more effective brokerage and monitoring of commissioned Independent and Non-Maintained school placements to ensure value for money and delivery aligns with Tameside's performance framework	Dec-22	Adrian Rocks (Head of Education Commissioning) and Wendy Young (Deputy Head of SEND)	work to be undertaken by placement officer (within the brokerage team. Brokerage team	The outcome of the review will consider this work stream and resources will need to be part of the business case.
<b>8.1 Thrive Matching provision to Need is fully embedded across Tameside</b>					
8.1.1	Active promotion of the Thrive Matching Provision to Need (MPTN) documents across the networks of schools, early years settings, and post-16 providers. Schools to identify and share good practice models for the different areas of need in order to support clear expectations for what mainstream settings should provide and how the physical environment should look to meet needs.	Nov-22	Erica Douglas-Osborn (Senior Specialist Educational Psychologist) and Claire Jackson (Principal Educational Psychologist)		From within existing resources

8.1.2	Delivery of training around the SEND Children Thrive: MPTN documents alongside the parent created leaflet. Sessions delivered in pairs in order to collect feedback and impact from the initial training. All educational settings to receive a hard copy of the MPTN document.	June 2022 to July 2023 then annual programme	Erica Douglas-Osborn (Senior Specialist Educational Psychologist)	Print costs for MPTN document c£4,000	additional cost of printing £4000
8.1.3	Linked training sessions to include: Emotionally Friendly Settings, ELSA, EBSA. Education settings to be supported to work towards Emotionally Friendly Settings accreditation.		Erica Douglas-Osborn (Senior Specialist Educational Psychologist)	15 days	From within existing resources, this is chargeable work to schools.
<b>8.2 Positive change in attitude, ethos, skills and knowledge across education settings shown in an increase of inclusive practices (e.g. increase in breadth of support provided within mainstream settings / reduction in permanent exclusions etc.)</b>					
8.2.1	Development of 'SENDCo Induction Training' for all new SENDCos including developing 'SEND Children Thrive Action Plans' and workshops for experienced SENDCos.	Oct-22	Erica Douglas-Osborn (Senior Specialist Educational Psychologist) and Naomi Cartledge (Headteacher, Corrie Primary School and Specialist Resource Base)	12 days	From within existing resources
8.2.2	Develop and deliver SEND workshop for all Headteachers and included as part of induction programme for all new Headteachers annually.	Oct-22	Erica Douglas-Osborn (Senior Specialist Educational Psychologist)	10 days	From within existing resources.
8.2.3	Termly SENDCo networks for all SENDCos that will include LA updates, national updates and having different speakers from schools and other services sharing good practice.	September 2022 ongoing	Erica Douglas-Osborn (Senior Specialist Educational Psychologist)	5 days	From within existing resources.
8.2.4	Develop and implement a model of school-led peer coaching, support and training based on a form of peer review	Nov-22	Jane Sowerby (Head of Education Improvement and Partnerships) and Naomi Cartledge (Headteacher, Corrie Primary School and Specialist Resource Base)	As this is a new initiative this needs to be fully costed and funding sources identified.	From within existing resources.
<b>8.3 Joint training programmes attended by school, setting and college staff which improve practice across the sector</b>					
8.3.1	Offer training for all schools on Whole School SEND practice as part of a SEND 'training passport' programme.	Jul-22	Charlotte Finch (Head of SEND)	Nil	Resources provided by DfE
8.3.2	OKE-led training and information days for parents with a focus on the Graduated Response. Coordinated and led by parents with additional expertise from professionals, such as EPS, SOSS, School Leaders, Specialist teachers, therapists. etc.	Sep-23	Elaine Healey	4 days	See resources identified in 3.2.1
<b>9.1 Timely, strategic and effective programme for review of plans at key transition points established</b>					
9.1.1	Annual Review recovery plan reviewed and agreed (in line with SEND Assessment Service review).	Sep-22	Charlotte Finch (Head of SEND)	20 days	From within existing resources.
9.1.2	Establish a protocol for Annual Reviews of EHCPs in Y5 and Y10 attended by LA representative.	Jul-22	Wendy Young (Deputy Head of SEND)	15 days	From within existing resources.
9.1.3	Annual Review Recovery Plan delivered and position recovered.	May-24	Charlotte Finch (Head of SEND)	150 days	From within existing resources.
<b>9.2 Clear SEND transition protocol and standardized paperwork in place and practice embedded, including targeted approaches</b>					
9.2.1	Transition Protocol Working Group established to oversee improved transition arrangements.	Jul-22	Simon Brereton (Headteacher, Holy Trinity CE Primary School), Andrew Foord (Headteacher, Cromwell Specialist School)	5 days	From within existing resources.



9.2.2	Create schools and settings agreed transition protocols and framework across Tameside.	Jul-23	Jane Sowerby (Head of Education Improvement and Partnerships)	Possible external programme- cost TBD	Year 1 to be funded from existing, future years to be funded by schools.
9.2.3	Pre-school to school assessment documentation standardised to support more seamless transitions.	April 2023; reviewed July 2023	Charlotte Finch (Head of SEND) [Chairs of TASH, TPC and SSSP]	25 days	From within existing resources.
9.2.4	Ensure all transition support services or equivalent are available to Post-16 providers.	Sep-22	Charlotte Finch (Head of SEND)	15 days	Any training provided will be charged to providers.
9.2.5	Place-based action research projects to develop key areas of practice around transitions.	Oct-23	Andrew Foord (Headteacher, Cromwell School)	25 days	From within existing resources.
<b>9.3 Standardised SEND transition paperwork and data sharing established</b>					
9.3.2	Data-sharing agreement across all Tameside schools re SEND needs.	Oct-22	Dean McDonagh (Education Data Lead) and Tina Tray (Headteacher, Oakdale Primary Special School)	5 days	From within existing resources.
<b>10.1 Preparing for Adulthood Plan refresh is co-produced with all stakeholders including those with lived experience. The plan provides clear strategic direction, clear multi-disciplinary</b>					
10.1.1	Identify SEND professional/s to liaise with all partner agencies and parents and families to support processes around Preparation for Adulthood	Apr-22	Wendy Young (Deputy Head of SEND)	1 day	From within existing resources
10.1.2	Ensure the governance structures mean that key stakeholders and leaders are held accountable for the implementation of the plan and key objectives and that these are monitored on a quarterly basis enabling senior leaders across agencies to evaluate effectiveness of PfA arrangements.	Sep-22	Mark Whitehead (Head of Operation Services, Adults)	24 hours per annum	From within existing resources
10.1.3	Source training opportunities for young adults through liaison with DfE and NDTI, with emphasis on Preparation for Adulthood	Apr-23	Mark Whitehead (Head of Operation Services, Adults) and Sarah Jamieson (Head of Economy, Employment & Skills)	£5,000 per annum conference costs	From within existing resources
<b>10.2 Updated Tracker (register) to capture all young people with EHCPs in need of social care from aged 14+ effectively linked with housing and support planning within Adult Social Care, and</b>					
10.2.1	Implement a live Tracker (register) in LCS and LAS for all young people predicted to come into adult social care to inform future planning of provision and demand.	September 2022 and ongoing	Jo Robinson	20 days	From within existing resources
<b>10.3 The Learning Disability and Autism Strategies align to the Preparing for Adulthood Plan objectives and that these are monitored via the established Tameside Partnership Board, the Greater</b>					
10.3.1	Align the Preparing for Adulthood Plan strategically with the:	Sep-22	Mark Whitehead (Head of Operation Services, Adults)	8 days	From within existing resources
<b>10.4 Improved access to health provision that is available for those with more complex needs.</b>					
10.4.1	Strategic Preparation for Adulthood lead for Health identified.	Apr-22	Lynzi Shepherd (Head of Mental Health and Learning Disabilities)	No additional resource requirements	GM ICB resources
10.4.2	Establish robust systems to check the quality of health provision for children and young people preparing for adulthood across Tameside.	Jun-22	Lynzi Shepherd (Head of Mental Health and Learning Disabilities, Adrian Rocks (Head of Education Commissioning)/Mark Whitehead (Head of Operation Services, Adults)	1 FTE	Existing GM ICB resources